

Ref: 37.01.3305.039.42.018.24.1130

Date: 13 June, 2024

Office Order

The undersigned is directed to convey the sanction of the Vice Chancellor in favor of **Tanjim Taharat Aurpa**, Lecturer and Chairman (in charge), Department of Data Science, Bangabandhu Sheikh Mujibur Rahman Digital University, Bangladesh. She has been granted 9 (nine) days of earned leave as per the rules of the university to visit Thailand from June 19 to June 27, 2024, under the following terms and conditions:

- The university or the Government of the People's Republic of Bangladesh will not bear any expenses regarding this tour.
- She will draw his usual pay and allowances in local currency.
- After completing the trip, she will join his respective office.

2. This order is issued with the approval of the competent authority.

(Signature) 13.06.24
 (Mohammad Aatur Rahman Khan)

Registrar

Bangabandhu Sheikh Mujibur Rahman Digital
 University

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Copies for kind information and necessary action (not in accordance with seniority):

1. Visa Authority, Royal Thai Embassy, Dhaka, Bangladesh.
2. Immigration Officer, Hazrat Shahjalal International Airport (HSIA).
3. Immigration Officer, Bangladesh Land Port Authority.
4. Vice-Chancellor Office, BDU
5. Pro-Vice Chancellor Office, BDU
6. Treasurer Office, BDU
7. Registrar, BDU
8. The Director of Accounts, BDU
9. Tanjim Taharat Aurpa, Lecturer and Chairman (in charge)
 Department of Data Science, BDU
10. Office Copy / Personal File

(Signature)

Section Officer

Bangabandhu Sheikh Mujibur Rahman
 Digital University, Bangladesh