

**Bangabandhu Sheikh Mujibur Rahman**  
**Digital University, Bangladesh**  
 Kaliakair, Gazipur-1750



**বঙ্গবন্ধু শেখ মুজিবুর রহমান**  
**ডিজিটাল ইউনিভার্সিটি, বাংলাদেশ**  
 কালিয়াকৈর, গাজীপুর-১৭৫০

Ref: 37.01.4104.008.42.120.19. 5684

Date: 1 February 2024

S M Mithon Hossen  
 Sub Technical Officer  
 Bangabandhu Sheikh Mujibur Rahman Digital University, Bangladesh  
 Kaliakair, Gazipur-1750

**Subject: Permission to go abroad.**

With reference to your application dated January 23, 2024, I am directed to inform you that you are Granted 7 (Seven) days earned leave as per the rules of the university effecting from 4th February 2024 to 10th February 2024, to visit Kolkata, India according to your application.

The university or the Government of the People's Republic of Bangladesh will not bear any expenses regarding this tour.

By the approval of the Authority

Dr. Md. Amzad Hossain  
 Registrar (Additional Charge)

Ref: 37.01.4104.008.42.120.19. 5684

Date: 1 February 2024

Copy forwarded for kind information and necessary action:

1. Visa Authority, High Commission of India, Dhaka, Bangladesh.
2. Immigration Officer, Hazrat Shahjalal International Airport (HSIA).
3. Immigration Officer, Bangladesh Land Port Authority.
4. Vice-Chancellor Office, BDU
5. Pro-Vice Chancellor Office, BDU
6. Treasurer Office, BDU
7. Registrar, BDU
8. The Director of Accounts, BDU
9. Office Copy / Personal File

Syed Hasibul Akhfer  
 Section Officer